

# Septemberfest 2018

## Business Expo Application - 2018

Simsbury Meadows Performing Arts Center, 22 Iron Horse Boulevard, Simsbury, CT  
 Friday, September 7 - 5pm to 10pm   Saturday, September 8 - 11am to 10pm   Sunday, September 10 - 11am to 5pm

BUSINESS NAME: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 TYPE OF BUSINESS: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_  
 E-MAIL ADDRESS: \_\_\_\_\_  CT Tax Registration #: \_\_\_\_\_

	COST:	# OF BOOTHS	BOOTH COST
<input type="checkbox"/> BUSINESS EXPO (10' X 10' TENT, 8' Table, 2 Chairs)	\$500	_____	\$ _____
<input type="checkbox"/> BUSINESS EXPO (20' X 20' TENT, 2-8' Tables, 4 Chairs) Limited Number	\$1500	_____	\$ _____
<b>TOTAL DUE</b>			<b>\$ _____</b>

PLEASE BRIEFLY DESCRIBE FREE HANDOUTS OR PRODUCTS/SERVICES TO BE SOLD: \_\_\_\_\_

→ Please note requirements for ***ELECTRICAL SERVICE***  
*Septemberfest* provides only general interior lighting for each tent. All electrical connections must be reviewed and approved by *Septemberfest* Site Staff **daily**.

If you require electricity for ***additional lights, computers***, or other items please note below:  
**Be specific:** \_\_\_\_\_

No, I will not require additional electrical service  
**\*additional electrical service is subject to additional fee**

→ For questions and additional information contact Missy DiNunno, Executive Director  
 Ph: (860)651-4052      email: [missy@simsburymeadowsmusic.com](mailto:missy@simsburymeadowsmusic.com)

Payment **MUST** BE RECEIVED WITH APPLICATION → DEADLINE for listing in event brochure: **August 6, 2018**

CHECK PAYABLE TO:      *Simsbury Meadows Performing Arts Center*  
 Mail to:                      *PO Box 245, Simsbury, CT 06070*

Credit Card Payment       MasterCard     Visa  
 Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Name as it appears on card: \_\_\_\_\_  
 Billing address: \_\_\_\_\_  
 Your signature: \_\_\_\_\_

For Internal Use Only

REC'D:	CHECK #:	CC:	AMOUNT:	AGREEMENT	CERT OF INS.	BOOTH #:

Mail completed application to: Simsbury Meadows Performing Arts Center, PO Box 245, Simsbury, CT 06070  
**Or, scan and email to: [operations@simsburymeadowsmusic.com](mailto:operations@simsburymeadowsmusic.com)**

## **Participant Agreement**

Before we process your request and assign you booth space you must complete, sign and return this Agreement. The term "Booth" is used to define your designated area of activity on the site of the Septemberfest.

In signing this Agreement, you (Participant) acknowledge that you have received, read and agree to comply with the GENERAL RULES & REGULATIONS, and INSURANCE REQUIREMENTS FOR ALL PARTICIPANTS. In addition, you acknowledge that the sale or distribution of ALL FOOD or BEVERAGE items is STRICTLY FORBIDDEN in the Business Expo.

### **CO-PARTICIPANT OF BOOTH AT SEPTEMBERFEST**

No Booth may be shared with another (non-profit or for profit) company, vendor, entity or individual (Co-Participant) without specific approval from Septemberfest. The following information must be submitted in writing before August 6th for consideration by Septemberfest:

- Name of proposed Co-Participant including contact information, proposed activities and days and times  
Co-Participant will share your assigned Booth.
- A CERTIFICATE OF INSURANCE from Co-Participant, or from the Participant naming the Co-Participant on Participant's Insurance Policy, in the same limit coverage as required of the Participant.
- A signed INDEMNIFICATION AND HOLD HARMLESS AGREEMENT (see below)

The decision of Septemberfest is final and Septemberfest reserves the right, at its sole discretion, to prohibit and / or limit the use, time, activity and participation of any Co-Participant on site during the event. The Co-Participant is prohibited from soliciting anywhere on the grounds of Septemberfest outside the booth without prior permission from Septemberfest. The Participant accepts full responsibility of monitoring "Co-Participant" staff and directing and enforcing the Septemberfest Rules & Regulations that apply including the staff of any approved Co-Participant.

### **INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

I, \_\_\_\_\_ (please print your name), certify that I am duly authorized to sign contracts on behalf of \_\_\_\_\_ (Insert Business Name) and as Participant, covenants and agrees to indemnify and to hold harmless the Simsbury Meadows Performing Arts Center, Inc., its employees, servants, agents, and volunteers, Septemberfest and the Town of Simsbury for any claim (including all defense costs and attorneys' fees) for bodily injury or property damage to third parties, employees or volunteers of the Participant and Co-Participant (if any) or any other person based on the acts or omissions of the Participant and / or Co-Participant, its employees, servants, volunteers or agents.

The Participant understands that this Agreement, together with the Application constitute a binding contract and agrees to be bound by the same. Participant agrees that violation of this Agreement can lead to expulsion of the Participant and / or Co-Participant (if any) from the event, prohibition from participation in future festivals, by Participant and Co-Participant, and/or liability for any and all damages suffered by Septemberfest and/or the Simsbury Meadows Performing Arts Center, including payment of costs of litigation (including reasonable attorneys fees).

**Your Company Name (Participant):** \_\_\_\_\_

**Name of Co/Participant (if known at this time):** \_\_\_\_\_

**Signed at** \_\_\_\_\_, \_\_\_\_\_ (town / state), this \_\_\_\_\_ day of \_\_\_\_\_, 2018

**By:** \_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**